Approved For Release 2005/08/02 \cdot CIA-RDP82-00357R000300080005-0 \cdot ACTION PLAN

DCI/DDCI Tasks Re Personnel Program

		<u>Task</u>	Responsibility	Completion Due Date	Completed
1.	Est by	tablishing minimum promotion targets grade by each Directorate:			
	Α.	Guidance to Deputy Directors	Office of Personnel		29 March 1978
	В.	Preliminary development of promotion plans by Directorate	Deputy Directors	20 April 1978	
	С.	Review of Directorate promotion plans	Office of Personnel	5 May 1978	
	D.	Approval of plans	DCI/DDCI	12 May 1978	
	Ε.	Publication of Directorate promotion schedule and targets by grade	Deputy Directors	26 May 1978	
2.	Imp pol	lementation of 3% selection-out icy:			
	Α.	Notification of policy decision	DDCI		7 April 1978
	В.	Career Service implementing actions (establish Directorate Panels to review and make determination on each case)	Deputy Directors	28 April 1978	·
3.	Cro	ss-Directorate rotations:			
	Α.	Notification to Deputy Directors of requirements	DDCI	28 April 1978	

Approved For Release 2005/08/02 : CIA-RDP82-00357R000300080005-0

		<u>Task</u>	Responsibility	Completion Due Date	Completed
	В.	Identification by Deputy Directors of target positions	Deputy Directors	8 May 1978	Completed
	С.	Identification of candidates by Directorates	Deputy Directors	22 May 1978	
	D.	Matching of candidates against positions	Office of Personnel	29 May 1978	
4.	Per	rsonnel Development Plan:			
	Α.	Preparation of analytical comments on Directorate PDP's for DDCI	Office of Personnel	24 April 1978	
	В.	Schedule meetings of DDCI and the Deputy Directors	DDCI	Pending	
5.	Per	formance Evaluation Study:			
	Α.	Interim report to DDCI	Office of Personnel		12 April 1070
	В.	Final study task force report to DDCI	Office of Personnel	24 April 1978	12 April 1978

OFFICIAL ROUTING SLIP	SCHOOL WILL STATE OF THE STATE							
OFFICIAL ROUTING SLIP TO NAME AND ADDRESS DATE INITIAL 1 O PLAS 2 3 4 5 6 ACTION DIRECT REPLY PREPARE REPLY APPROVAL DISPATCH RECOMMENDATION COMMENT FILE RETURN CONCURRENCE INFORMATION SIGNATURE Remarks: Concurrence information signature Concurrence information signature Concurrence information signature Concurrence in	SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM							
TO NAME AND ADDRESS DATE INITIAL 1	L	UNCLASSIFIED	CONFIDE	NTIAL	SECRET			
1 D/PLAS 2 3 4 5 6 ACTION DIRECT REPLY PREPARE REPLY APPROVAL DISPATCH RECOMMENDATION COMMENT FILE RETURN CONCURRENCE IMFORMATION SIGNATURE Remarks: Concurrence	OFFICIAL ROUTING SLIP							
2 3 4 5 6 ACTION DIRECT REPLY PREPARE REPLY APPROVAL DISPATCH RECOMMENDATION COMMENT FILE RETURN CONCURRENCE INFORMATION SIGNATURE Remarks:	то	NAME AN	D ADDRESS	DATE	INITIALS			
ACTION DIRECT REPLY PREPARE REPLY APPROVAL DISPATCH RECOMMENDATION COMMENT FILE RETURN CONCURRENCE INFORMATION SIGNATURE Remarks: Lane is a langue "	. 010							
A ACTION DIRECT REPLY PREPARE REPLY APPROVAL DISPATCH RECOMMENDATION COMMENT FILE RETURN CONCURRENCE INFORMATION SIGNATURE Remarks: A TARGET " A LILE CUNTENT A LILE CUNTENT A LILE CUNTENT FOLD HERE TO RETURN TO SENDER FROM: NAME, ADDRESS AND PHONE NO DATE #/9/23	2							
ACTION DIRECT REPLY PREPARE REPLY APPROVAL DISPATCH RECOMMENDATION COMMENT FILE RETURN CONCURRENCE INFORMATION SIGNATURE Remarks:	3							
ACTION DIRECT REPLY PREPARE REPLY APPROVAL DISPATCH RECOMMENDATION COMMENT FILE RETURN CONCURRENCE INFORMATION SIGNATURE Remarks: Concurrence information signature	4							
ACTION DIRECT REPLY PREPARE REPLY APPROVAL DISPATCH RECOMMENDATION COMMENT FILE RETURN CONCURRENCE INFORMATION SIGNATURE Remarks: Concurrence information Signature	5							
APPROVAL COMMENT COMMENT FILE CONCURRENCE INFORMATION SIGNATURE RETURN SIGNATURE RETURN CONCURRENCE INFORMATION SIGNATURE RETURN A "Taligat" A Like CUNNENT A LIKE CUNNENT A LIKE CUNNENT A LIKE CUNNENT FOLD HERE TO RETURN TO SENDER FROM: NAME, ADDRESS AND PHONE NO. DATE #/9/7.3	6							
APPROVAL COMMENT FILE RETURN CONCURRENCE INFORMATION SIGNATURE REMARKS: A "Langul" ALLE CUSTANT A LILE CUSTANT FOLD HERE TO RETURN TO SENDER FROM: NAME, ADDRESS AND PHONE NO. DATE #/9/3.3		ACTION	DIRECT REPLY	PREPARE	REPLY			
COMMENT FILE RETURN CONCURRENCE INFORMATION SIGNATURE Remarks: Concurrence Information Signature		APPROVAL	DISPATCH					
Remarks: Committee is a "tanget" Committee consent Comm		COMMENT FILE						
Remarks: Comment Comment Comment		CONCURRENCE INFORMATION						
FROM: NAME, ADDRESS AND PHONE NO. DATE	plan for the current							
CONFIDENTIAL SECRET	FROM: NAME, ADDRESS AND PHONE NO. DATE							
RM NO. 237 Use previous editions		UNCLASSIBLED	CONDIDENT	CTAT 7	- CO CO			

STAT